# MAY COURSES



VAT & FINANCE		
The Essentials of UK VAT6-hour course   £329 +VAT	London 09 May Birmingham 16 May	
Complying with The Bribery Act 3-hour course   £269 +VAT	Live online 09 May PM	
VAT for Charities6-hour course   €329 +VAT	London 17 May	
VAT – Partial Exemption 6-hour course   £329 +VAT	London 24 May	
CUSTOMS & INTERNATIONAL TRADE		
Import & Export Customs Procedures 6-hour course   €329 +VAT	Live online 10 & 11 May PM	
UK VAT and International Trade 6-hour course   £329 +VAT	Live online 17 & 18 May AM	
PAYROLL & HR		
Statutory Payments- Your Essential GuideNEW 6-hour course€329 +VAT	Live online 03 & 04 May PM	
Mental Health in the Workplace NEW 6-hour course   £329 +VAT	London 16 May	
The P11D, Expenses and Benefits6-hour course   £329 +VAT	Live online 16 & 17 May PM	
The Essentials of Employment Law 6-hour course   £329 +VAT	London 18 May	

I have attended 3 courses with UK Training and found them all very informative
and enjoyable. The trainer is very knowledgeable and questions are welcomed and always answered to a high standard. The documentation provided is really useful.
I will be keeping an eye out for future courses that will benefit me and my team.

Payroll Manager from a global leader in chemical manufacturing



# MAY COURSES



## DATA PROTECTION

## <u>GDPR – The Essential Guide</u>

6-hour course | £329 +VAT

## ΜΑΝΑGEMENT & Ι ΕΔΠΕΡSΗΙΡ

London 11 May

MANAGEMENT & LEADERSTII	
Preparing for the Companies House Reforms NEW 3-hour course   £269 +VAT	Live online 02 May PM Live online 15 May PM
Business Strategy and Planning NEW 6-hour course   £329 +VAT	Live online 03 & 04 May AM
The Role of a Company Secretary6-hour course£329 +VAT	Live online 09 & 10 May AM
The Role of a Company Director6-hour course£329 +VAT	London 10 May
The Director's Update3-hour course£269 +VAT	Live online 18 May PM

#### **Classroom training**

Our classroom courses take place at well positioned, central locations with modern facilities and rooms.

Refreshments will be provided throughout the day and lunch is available on our full-day courses.

## Online training

Our live online courses are highly interactive and engaging. They are delivered using the Adobe Connect platform and are every bit as rewarding as the classroom.

Each course has an expert presenter and host to ensure you are involved and all your questions are answered during the training.

### In-house training

If there are a number of people within your organisation who require training, it could be more cost effective and convenient for our expert to come to you. We can deliver our courses at your premises or live online.

Contact inhouse@uktraining.com for more details.



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UKTraining



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